

Report packet: practice safely

This six-page PDF contains only synthetic example content.
Use it to try page selection, organization, rotation, and annotation.
Keep an original copy so you can repeat each exercise.

What to look for

Page 1 - This cover and exercise checklist

Page 2 - A text-based project note

Page 3 - A deliberately sideways page

Page 4 - A correctly oriented landscape schedule

Page 5 - An appendix for the page-swap exercise

Page 6 - A synthetic reference for annotation and redaction

Rotate exercise: select page 3 and turn left once.

Swap exercise: exchange pages 2 and 5; retain all six pages.

Split exercise: reopen the original and extract 1, 4-5.

Expected split result: three pages labelled 1, 4, and 5.

Project note

Example project: Blue Folder

Reference: PRACTICE-NOTE-204

Purpose: assemble a clear review packet.

All names and reference numbers in this file are invented.

Review instructions

Check page headings before moving a group of pages.

The number printed at the bottom identifies the original page.

After a swap, its original number may differ from its position.

This page contains selectable text for extraction exercises.

Orientation check

This page intentionally opens sideways.

In Rotate PDF, select only original page 3.

Use Rotate left once, then download and reopen the result.

Do not rotate the next page merely because it is landscape.

THIS WAY UP

Landscape schedule

This page is wide by design. It should remain landscape.

Item	Description	Check
A	Cover and project note	Two pages
B	Orientation check	Page 3 reads upright
C	Landscape schedule	Wide page stays wide
D	Appendix and review	Last two pages retained

Appendix

This is the appendix page used in the swap exercise.

Swap current positions 2 and 5 in the original packet.

The original-page sequence should become:

1, 5, 3, 4, 2, 6

The page count should still be six.

For a separate split exercise, reopen the untouched packet.

Enter 1, 4-5 in the Split PDF page selection.

Inspect all three downloaded pages, not just the first.

Review and redaction practice

Visible practice reference:

PRACTICE-ID-4827

This identifier is invented and contains no personal data.

Add a note or a transparent shape for a review exercise.

For permanent removal, use Redact rather than an opaque shape.

Export, reopen the downloaded file, and search for the reference.

A normal rectangle can hide text visually without removing it.

Check local editor drafts and downloaded copies when finished.